



# TOWN OF MILLIS

Erin T. Underhill, *Chair*  
Craig W. Schultze, *Vice Chair*  
Ellen Rosenfeld, *Clerk*

## OFFICE OF THE SELECT BOARD

Veterans Memorial Building  
900 Main Street • Millis, MA 02054  
Phone: 508-376-7041

Michael J. Guzinski  
Town Administrator  
[mguzinski@millisma.gov](mailto:mguzinski@millisma.gov)

Karen Bouret DeMarzo  
Operations Support Manager  
[kbouret@millisma.gov](mailto:kbouret@millisma.gov)

### SELECT BOARD MEETING AGENDA MONDAY, JUNE 6, 2022; 7:00 PM VETERANS MEMORIAL BUILDING ROOM 229

	Topic	Time	Speaker
I.	<b>Call to Order</b>	7:00 PM	Chair Underhill
II.	<b>Announcements</b> Pride Month/Library Events Senior Center Focus Group 6/7 PFAS 101 Informational Seminar		
III.	<b>Scheduled Appointments &amp; Hearings</b>		
22-127	Acceptance of Grant Awards <ul style="list-style-type: none"><li>Community Compact Fiber Grant</li><li>Skid Steer Grant</li></ul>	7:00 PM	J. Donovan J. McKay
22-128	FY21 Financial Audit Statements Presentations	7:15 PM	S. McIntyre
22-129	FY23 Road Paving Proposal Presentation and Approval	7:45 PM	J. McKay
IV.	<b>Open Session Items</b>		
22-130	Review/Approval of Proposed Sewer Policy		Sel. Underhill
22-131	Adoption: Resolution Endorsing the International Holocaust Remembrance Alliance's Working Definition of Antisemitism		Sel. Underhill
22-132	Review/Approval of Sign License Agreement Anthology (Assisted Living)		M. Guzinski
22-133	Discuss Board/Committee Liaison Appointments		Sel. Underhill
22-134	Senior Center Programming Committee Discussion		Sel. Rosenfeld
V.	<b>Executive Session</b> To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body. (Prospect Hill Cemetery)		

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To conduct strategy sessions in preparation for negotiations with union personnel.  
(SEIU & AFSCME)

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**VI. Adjournment**

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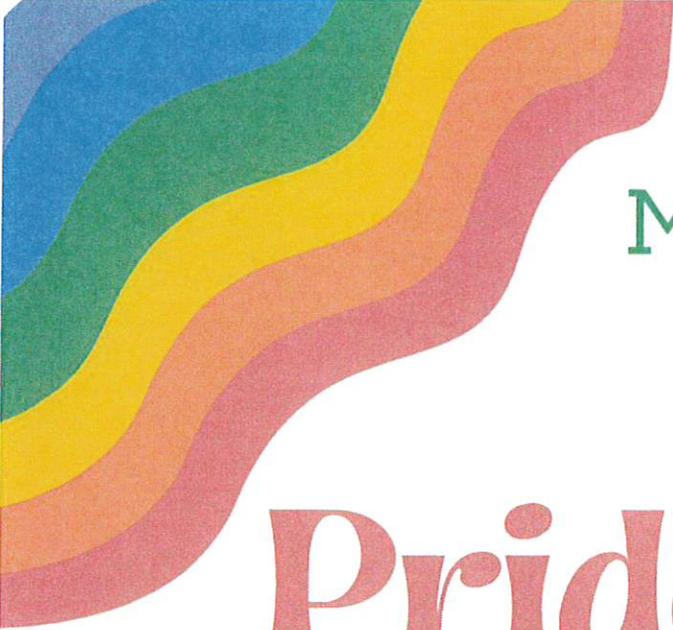
**Proposed Upcoming Meeting Schedule**

Date	Time	Location
<b>Thursday, June 23, 2022</b>	7:00 pm	Rm 229 VMB
<b>Thursday, July 7, 2022</b>	<b>4:00 pm</b>	Rm 229 VMB
Monday, July 18, 2022	7:00 pm	Rm 229 VMB
Monday, August 22, 2022	7:00 pm	Rm 229 VMB

Select Board meetings are broadcast whenever possible through Millis Community Media on Comcast channel 11 and Verizon channel 38

Zoom (Broadcast only)  
Meeting ID: 852 638 7223  
Passcode: SBMeeting

## Announcements



MILLIS PUBLIC  
LIBRARY

# Pride Rocks!

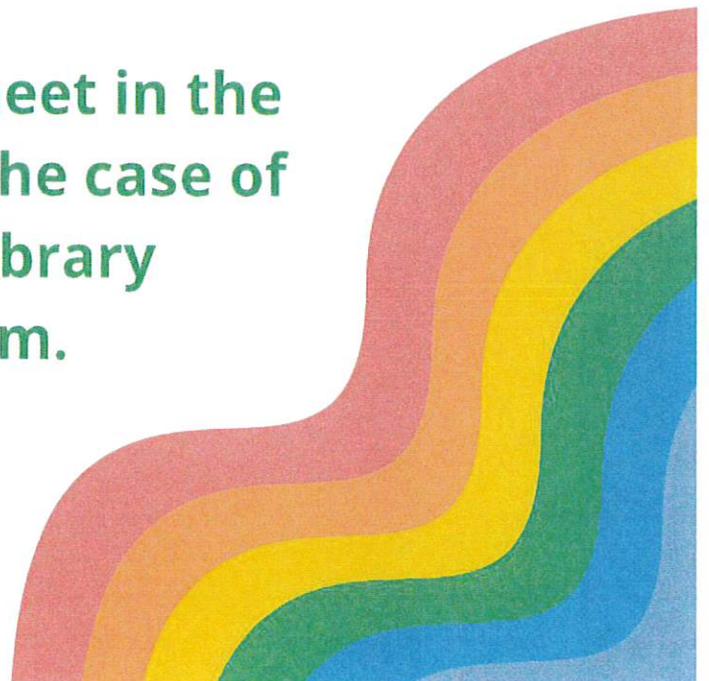


**DECORATE "PRIDE" ROCKS  
IN HONOR OF LGBTQ+  
PRIDE MONTH**

**SATURDAY, JUNE 11TH  
1:30 - 2:45PM**

**All ages welcome!**

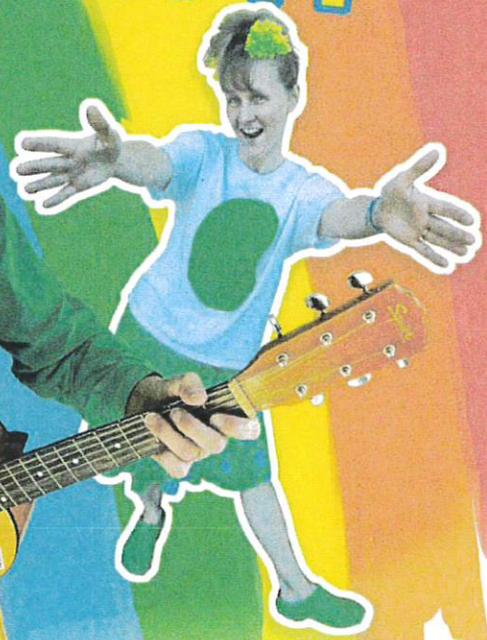
**Weather permitting, meet in the  
Library Courtyard. In the case of  
rain, meet in the library  
community room.**





# Elijah T. Grasshopper's<sup>TM</sup> RAINBOW DANCE PARTY!

for kids, ages 2-8



ElijahTGrasshopper.com

Millis  
Public Library,  
Millis, MA

Saturday,  
June 11, 2022  
11 am

Sponsored by the Millis Cultural Council



## Millis Senior Center Focus Groups - Come Join, Ask Questions, and Give Feedback!

Focus Groups Details:

Due to the recent surge in Covid cases it is **STRONGLY** recommended that attendees wear a mask at these focus group meetings.

Thursday, May 12th at 2:00pm - Veterans Memorial Building, Senior Center, Room 18

Tuesday, May 24th at 7:00pm - Veterans Memorial Building, Senior Center, Room 18

Tuesday, June 7th at 2:00pm - Millis Housing Authority, 310 Exchange Street

Wednesday, June 22nd at 7:00pm - Millis Public Library, Roche Bros Room

Please see both the Feasibility Study and Focus Group PowerPoint Presentation attached as .pdfs to this posting

Attachment	Size
 Millis Senior Center Feasibility Study Report - April 2022	26.43 MB
 Senior Center Focus Group PowerPoint Presentation	3.44 MB

## ▼ Create Content

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Lansing Millis Building - 64 Exchange Street Feasibility Study

Millis Senior Center Feasibility Study Information & Focus Group Dates

Police & Fire Project Monthly Reports

Remediation Cost Report 1/25/16

## Contact Info

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### Address:

Permanent Building Committee

900 Main St

Millis, MA 02054

United States

What every Millis resident should know...



**Millis BOH Presents**

# **PFAS 101**

**Millis Public Library  
June 21st  
7 pm**

**Mary Cordero, Eastern Massachusetts Community  
Organizer, Community Action Works**

**Laura Spark, Senior Policy Advocate, Clean  
Water Action**



**Don't Keep Paying  
For Safe Water**



22-127

Acceptance of Grant Awards

- Community Compact Fiber Grant
- Skid Steer Grant



*You are cordially invited to join*  
***Lieutenant Governor Karyn Polito***

*for a*

***Community Compact Cabinet Municipal Fiber  
Grant Award Ceremony***

**Date:** Thursday, June 2, 2022

**Time:** 12:30 – 1:30p.m.

**Location:** Council Chambers at Taunton City Hall  
15 Summer St., Taunton, MA 02780

Please RSVP by 12:00p.m. on Tuesday, May 31<sup>st</sup> to Frank Gervasio ([gervasiof@dor.state.ma.us](mailto:gervasiof@dor.state.ma.us)) and Jessica Beliveau ([Jessica.Beliveau@mass.gov](mailto:Jessica.Beliveau@mass.gov))

*Please join Lieutenant Governor Karyn Polito, Secretary Wood, elected officials, and local leaders at the inaugural award ceremony for the Community Compact Municipal Fiber Grant Program. These grant funds assist cities and towns across the Commonwealth with the construction or completion of a municipal fiber network and support the closure of existing critical gaps in municipal networks.*



Charles D. Baker, Governor  
Karyn E. Polito, Lieutenant Governor  
Jamey Tesler, Secretary & CEO



May 20, 2022

James F. McKay  
900 Main Street  
Millis, MA 02054

Via email: [jmckay@millisma.gov](mailto:jmckay@millisma.gov)

Dear James F. McKay:

Thank you for your submission to the Shared Streets and Spaces Program during the Fiscal Year 2023 application solicitation. We received a record number of applications and had many creative projects from which to select. I am pleased to notify you that Millis' Equipment Only application for "Sidewalk snow removal equipment" has been approved for \$49,999.00.

Awarded municipalities must enter into a contract with MassDOT for the purchase of the approved equipment. To initiate this contract, please review and sign the Equipment Funding Agreement provided to you with this award letter and return it to [SharedStreets@dot.state.ma.us](mailto:SharedStreets@dot.state.ma.us) as soon as possible. It is anticipated that the Notice to Proceed (NTP) for this award will be issued by October 1, 2022 and that the deadline for equipment purchases will be December 31, 2023. MassDOT-funded costs may not be incurred until the NTP is issued. Your patience during the contracting process is appreciated as MassDOT works to execute contracts with a large volume of awardees.

This award is reimbursement-based, meaning that funds are provided after costs are incurred. Please note that this is different than previous funding years. Reimbursement requests are processed by your District State Aid Engineer in the same manner as Chapter 90 projects. Learn more about this process as well as other implementation details on the program website at: [mass.gov/shared-streets-and-spaces-grant-program](http://mass.gov/shared-streets-and-spaces-grant-program).

Please email [SharedStreets@dot.state.ma.us](mailto:SharedStreets@dot.state.ma.us) with questions related to this award. Thank you for your commitment to improving safety, access, and mobility for all roadway users in your community and for your participation in the Shared Streets and Spaces Program.

Sincerely,

Jamey Tesler  
Secretary and CEO

cc: Cassandra Gascon, MassDOT Community Grants Program Administrator

22-128

**FY21 Financial Audit Statements Presentations**

22-129

**FY23 Road Paving Proposal Presentation and Approval**

**FY23 Paving Request:**

**Chapter 90 Funds:**

**\$440,755.15**

**Town meeting:**

**\$160,000.00**

**Total:**

**\$600,755.15** Amount Available as of 7/1/2022

Base Bid

**Base bid 1**

**Main Street from Hammond Lane to 1363-1367 Main Street:**

Milling 1.5" of roadway replace with 1.5" of top bituminous concrete.

**Base bid 2**

**Pleasant Street from Main Street to Village Street:**

Milling 1.5" of roadway replace with 1.5" of top bituminous concrete.

**Base bid 3**

**Millis DPW Parking Lot:**

PBC Payment

**\$514,961.79**

**Alternate 1 bid**

**Village Street Intersection of Pleasant:**

Milling 1.5" of roadway replace with 1.5" of top bituminous concrete.

**\$65,205.20**

**Alternat 2 bid**

**Exchange Street from Island Road to Orchard Street:**

Milling 1.5" of roadway replace with 1.5" of top bituminous concrete.

**\$54,343.35**

**Alternate 3 bid**

**Walnut Street from Orchard Street to Bullard Street:**

Milling 1.5" of roadway replace with 1.5" of top bituminous concrete.

**\$205,002.25**

**Winter Recovery Assistant Program**

**\$169,556.00**

**FY22 Town Meeting Balance:**

**\$19,820.07**

22-130

Review/Approval of Proposed Sewer Policy

## Sewer Policy

### New and Existing Sewer Service Connections:

Minimum application/connection fees for new and existing sewer services are calculated with current connection fees per equivalent unit included in Attachment

A. Fees will apply to all new connections to the public sewer system. The "Re-connect" fee will only be applicable to residential properties and will be used in the case where an existing structure, which is connected to the public sewer system, is completely rebuilt or substantially renovated in the opinion of the DPW Director.

### Applicable Regulations

Any user of the Town's wastewater system shall be subject to Town rules and regulations and to any charges, rates, fees, and assessments which are or may be established by the Town. Any user of the Town's wastewater system shall also be subject to applicable Federal and State regulations. In instances where various regulations contain different requirements, the most stringent requirements shall be met.

### Wastewater Connections

All new construction including commercial and residential construction and developments shall be required to implement an appropriate septic system or package treatment plant.

Provided there is available capacity, certain projects may be considered which meet all of the following criteria:

1. Demonstrate evidence of adequate financing;
2. Demonstrate control of the project's parcels (i.e. Purchase and Sale agreement, evidence of ownership);
3. Have preliminary project review with the Planning Board;
4. Demonstrate that the requested allocation is based on state and local regulations.
5. Include a minimum of 75% affordable units.

The DPW recommends that wastewater disposal facilities be connected to its wastewater system whenever the lack of such connections would endanger public health, create a public nuisance, or impair water quality. Connection to the wastewater system shall be subject to the availability of capacity in the system as determined by the Sewer and Water Commissioners. Connections shall be made in compliance with all DPW Sewer Division rules, regulations, and specifications, and at the owner's expense.

## ALLOCATION POLICY

### PURPOSE

The Town of Millis (referred to herein as "the Town"), through an Inter-Municipal Agreement, may send up to 100,000 gallons per day (gpd) of wastewater for treatment and disposal to a plant owned by the Charles River Pollution Control. The Water and Sewer Commissioners

(referred to herein as the Board) controls the allocation of wastewater treatment capacity among parcels and assigns allocations on a parcel-by-parcel basis. In order to follow an objective process for remove subjective factors from the process of awarding wastewater allocations, the Board may henceforth apply the following procedures for granting allocations from the Town's Uncommitted Reserve Capacity for the purpose of development and re-development in Millis. These procedures are in effect primarily for properties proposing a change of use and/or change in septage flow. The guideline for which properties/projects are required to follow these procedures is: if a development has either a change of use or an increase in flow then it will require a review by the Board of Sewer Commissioners using the policies and procedures described herein. Further, in order to ensure that unused allocations will not prevent property owners and/or developers from coming forward with projects that may be in the long-term best interests of the Town, the Board hereby establishes a system of periodic reviews of allocations.

#### UNCOMMITTED RESERVE CAPACITY

Annually, the Board shall determine the Uncommitted Reserve Capacity.

#### OBTAINING A PRELIMINARY ALLOCATION

A. The Applicant shall apply to the Board for a Preliminary Allocation. An Application Fee is due when the application is submitted. The Application is reviewed by staff within 30 days of submittal and it will then be placed on a Board agenda once deemed complete.

B. If the application requests a flow amount that exceeds the Uncommitted Reserve Capacity, the application will be rejected (considered incomplete) but is otherwise complete, it will be dated and put on a waiting list. When allocation becomes available, the applicant may ask for a meeting with Town Staff to discuss possible solutions and then request a meeting with the Board. The Board will consider requests on the waiting list in the order in which they were dated. If enough allocation is available, and the application fee is paid, the application will be deemed complete and accepted. The Board will consider requests on the waiting list in the order in which they were dated.

C. The Board shall review applications on a first come, first served basis within sixty days after the Application is deemed complete. If the requested allocation is available within the Uncommitted Reserve Capacity, the Board may grant Preliminary Allocations to projects which:

1. Demonstrate evidence of adequate financing;
2. Demonstrate control of the project's parcels (i.e. Purchase and Sale agreement, evidence of ownership);
3. Have preliminary project review with the Planning Board;
4. Demonstrate that the requested allocation is based on state and local regulations.
5. **Include a minimum of 75% affordable units.**

D. If the Board grants a Preliminary Allocation, the Applicant shall have up to two years to initiate construction. A Preliminary Allocation Fee is due within 30 days after the Board grants the Preliminary Allocation.

1. During the two years, the Applicant shall show substantial progress in regular six-month reports to the Board. The Board retains the right to revoke the Preliminary Allocation if the Applicant cannot demonstrate progress, although the Board may allow for the continuation or

extension of a Preliminary Allocation in any case. If the Preliminary Allocation is revoked, the allocation shall revert to the Town.

2. When the Board grants a Preliminary Allocation, the Applicant shall pay a Preliminary Allocation Fee as set forth in the Town's Schedule of Rates and Fees.

3. If the Board extends the Preliminary Allocation beyond the designated two year period, the Applicant shall annually pay a Preliminary Allocation Extension Fee.

4. After the Board's vote to grant a Preliminary Allocation, the Applicant will be issued a letter signed by the Town Administrator certifying to the existence of a Preliminary Allocation for that specific project/parcel(s) and including any conditions imposed by the Board. The Town Planner, the Building Inspector and the Health Agent will be copied on the allocation letter issued by the Town Administrator.

#### **FEES**

A. During the process of obtaining a Preliminary Allocation, the applicant shall be assessed fees as periodically established by the Board, which is hereby authorized to establish or amend wastewater allocation fees from time to time.

1. Application Fee: due upon application for a Preliminary Allocation.

2. Preliminary Allocation Fee: due within 30 days of the Board's approval of the Preliminary Allocation. The fee shall be based upon the projected wastewater flow.

3. Preliminary Allocation Extension Fee: due within 30 days of the Board's vote to extend the Preliminary Allocation beyond the original two years and shall be paid annually for as long as the extension is continued.

B. When the project connects to the sewer system, the applicant shall pay user fees as designated by the Water and Sewer Commissioners.

C. In cases where a Preliminary Allocation expires and a new person applies for capacity for the same project on the same site, the Board may consider previous fees paid by the original person when establishing fees for the new project.

22-131

**Adoption: Resolution Endorsing the International Holocaust  
Remembrance Alliance's  
Working Definition of Antisemitism**

## **Resolution Endorsing the International Holocaust Remembrance Alliance's Working Definition of Antisemitism**

WHEREAS, the working definition of anti-Semitism reads as follows: "Antisemitism is a certain perception of Jews, which may be expressed as hatred toward Jews. Rhetorical and physical manifestations of antisemitism are directed toward Jewish or non-Jewish individuals and/or their property, toward Jewish community institutions and religious facilities."

WHEREAS, healthy democratic life depends upon inclusive and respectful communities.

WHEREAS, actions and ideas that advance hatred and intolerance threaten the health of our democracy.

WHEREAS, acts of hatred and intolerance against people of color, Jews, Muslims, Mexican Americans, and many others persist and too often lead to tragic acts of violence and the spread of toxic conspiracy theories.

WHEREAS, over the last decade, antisemitic ideas – emanating from the extreme political right, left, and elsewhere - have steadily been moving from the margins to the mainstream of American life.

WHEREAS, defeating viral antisemitism is essential to securing our democracy and part of the broader struggle to realize the promise of America for all its inhabitants.

WHEREAS, fighting antisemitism requires a common understanding of the many ways that antisemitism appears in our communities.

WHEREAS, the International Holocaust Remembrance Alliance (IHRA) Working Definition of Antisemitism is an important tool in the fight against antisemitism and provides GUIDELINES that help recognize and facilitate constructive discussion about whether any statement or action may be antisemitic.

WHEREAS, the IHRA Working Definition of Antisemitism is intended as a teaching tool and resource for communities intent on understanding and constructively addressing antisemitism.

Whereas respected influential people in our Commonwealth from the world of politics, business, finance, healthcare, non-profits and beyond have signed a letter of support for use of the IHRA working definition of antisemitism.

THEREFORE BE IT RESOLVED THAT we, the \_\_\_\_\_ of the City/Town of \_\_\_\_\_ believe that the *IHRA Working Definition of Antisemitism* is a vital resource in the struggle against antisemitism, and that it will further understanding, facilitate constructive discourse, and enable effective responses to harmful behavior that diminishes our democracy and harms its citizens.

BE IT FURTHER RESOLVED that all departments, boards, and commissions of the City/Town are encouraged to use the IHRA Working Definition of Antisemitism as a lens through which to view policies and actions in order to address antisemitism or to avoid inadvertently engaging in or facilitating antisemitism.

22-132

Review/Approval of Sign License Agreement Anthology  
(Assisted Living)

## Karen Bouret DeMarzo

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**From:** Josh Anderson <JAnderson@ca-anthology.com>  
**Sent:** Friday, May 27, 2022 1:40 PM  
**To:** Karen Bouret DeMarzo  
**Cc:** Jim McKay  
**Subject:** RE: Anthology of Millis - New Senior Living - Monument Sign - Dover Rd  
**Attachments:** Signage.pdf; 20220420\_120350.jpg; 20220420\_120405.jpg; ANTHOLOGY OF MILLIS 2221087 CONCEPTS C.pdf

**CAUTION:** This email originated from outside of the Town of Millis mail system. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Karen,

Some comments.

- We are not requesting any changes per what the original letter. Wood sign, granite posts, spot lights, maintain the corner as shown.
- We got approval by the town to remove some additional trees that we will note during the permitting submit process.

Is there any further reason to be in attendance to this meeting or in my opinion I think we move forward with submitting the complete permit package to the town. Again we are not deviating from the original letter so our only comments would be to repeat we are making no deviations.

I've also attached the actual detail for the wood sign that we would be submitting for permit which again matches the letter.

If you would let me know at your earliest and I can confirm attendance if still required.

Thanks!

Josh Anderson  
Project Manager, Construction Management  
Anthology Senior Living

448 North LaSalle Drive, Floor 2 | Chicago, IL 60654  
Direct: +1 312 957 5870 | Mobile: +1 765 532 2881  
[www.anthologyseniorliving.com](http://www.anthologyseniorliving.com)



ANTHOLOGY  
SENIOR LIVING

### LICENSE AGREEMENT

THIS LICENSE AGREEMENT ("Agreement") is entered into this 10<sup>th</sup> day of February 2020, by and between the Town of Millis, a municipal corporation, having its principal place of business at 900 Main Street, Millis, MA 02054, acting by and through its Board of Selectmen (hereinafter referred to as "Licensor" or "Town") and Barberry Homes, LLC, a Massachusetts Limited Liability Company with a usual address of 10 Speen Street, 4th Floor, Framingham, MA 01701 (hereinafter referred to as "Licensee").

WHEREAS, Licensee is the record owner of a parcel in the Town of Millis located at Bridge Street and Dover Road in Millis, and more particularly described in a Deed dated January 4, 2017 and recorded with the Norfolk District Registry of Deeds at Book 34992, Page 335 and as shown within the Town's right-of-way on Assessor's Map 18 (the "Property") and on the layout plan attached.

WHEREAS, Licensee is constructing an Assisted Living Residence, as approved by the Millis Planning Board, on the Property;

WHEREAS, Licensor owns a parcel of land that includes an area shown within the Right of Way as depicted on the attached Plan of Land entitled Exhibit A and marked as "Select Cutting & Pruning" and "Lawn Area" (the "Parcel").

WHEREAS, Licensee wishes to place a sign ("Sign") for the proposed Assisted Living Residence on the Parcel.

WHEREAS, Licensee has requested, and Licensor has decided to grant, a license ("License") for the placement of a Sign on the Town owned Parcel.

NOW THEREFORE, for \$1.00 and other valuable consideration, the receipt of which is hereby acknowledged, the parties hereto agree as follows:

1. Licensor hereby grants to Licensee a License and right to use, construct, repair, and maintain the Sign on the Parcel. The Sign shall be wooden and be supported by two granite posts. Illumination of the sign may be by white, light indirect method from the ground on both sides of the sign. The final design of the Sign is otherwise subject to the reasonable prior review and approval of the Millis Planning Board.
2. The Licensee shall maintain, at its sole cost and expense, the Sign on the Parcel and shall keep the Parcel maintained in the areas set forth on the attached Exhibit A ("Plan") and as follows: a.) the Licensor hereby grants to the Licensee the right to remove small brush, excluding live trees defined as "a tree whose trunk has a diameter of 4 inches or more as measured one foot above the ground" in the area designated as "Select Cutting & Pruning" on the attached plan. Whenever underbrush is cleared, disturbed areas shall be re-seeded with a native wildflower seed mix; and; b.) the Licensor further grants to the Licensee the right to clear the area designated as "Lawn Area" and, following installation of the sign, maintain the "Lawn Area" as manicured lawn.
3. For purpose of carrying out the clearing, cutting and maintenance of the areas referenced above, Licensor hereby grants to Licensee a non-exclusive right of ingress and egress over the Parcel during the duration of this License.
4. The Licensee shall maintain, at its sole cost and expense, the Sign, and the parcel and shall keep the grass and landscaping maintained in a neat, attractive and commercially reasonable manner on the Parcel for the entire duration of the License.
5. Licensee hereby agrees to indemnify, release and hold Licensor harmless from all claims, damages, injuries, suits, demands and liability of any kind arising from and/or resulting from Licensee's gross negligence in its use and maintenance of the Parcel.
6. *Intentionally Left blank.*
7. This License Agreement contains the full and complete understanding between the parties and supersedes all prior agreements and understandings pertaining hereto and cannot be modified except by a writing signed by each party. This Agreement may be executed in multiple counterparts. This Agreement is a Massachusetts contract and may only be enforced in a Massachusetts State Court of competent jurisdiction.
8. This License is assignable and transferrable by the Licensee only to the record owner of the Property. This Agreement is binding upon the Licensee's and Licensor's successors, assigns, officers, agents, employees, shareholders and directors.

D-56

9. This License may be executed in multiple counterparts, each of which shall be deemed an original and all of which, when taken together, shall constitute one and the same instrument. Furthermore, the undersigned agree that electronic transmission of this Agreement by e-mail or telecopy shall be deemed transmission of the original Agreement for all purposes.

10. The Licensor states and the Licensee acknowledges that this License may not be construed as an easement. This License may not be recorded and is terminable at will by the Licensor, with or without cause. At the termination of the License, the Licensee shall restore the property to the conditions that existed immediately prior to the execution hereof, or such other condition as may be deemed acceptable by the Licensor. At the termination of the License, the Licensee shall restore the property to a commercially reasonable condition.

*[Signature page follows.]*

IN WITNESS WHEREOF, the parties have hereunto caused this Agreement to be executed by their authorized officials, effective as of the date written below.

LICENSOR

TOWN OF MILLIS, a municipal corporation,  
by its Select Board

Lorinda Barnes  
James J. McCaffy  
Walter S. ...

Date: 2/10/2020

COMMONWEALTH OF MASSACHUSETTS

Norfolk, SS

January 2020

I, the undersigned a Notary Public in and for the County and State aforesaid, DO HEREBY CERTIFY, that the above named Lorinda Barnes, being the Board of Selectmen of the Town of Millis, a municipal corporation, personally known to me to be the same persons whose names are subscribed to the foregoing instrument as such Board of Selectmen, appeared before me this day in person and acknowledged that they signed and delivered the said instrument as their own free and voluntary act and as the free and voluntary act of said corporation for the uses and purposes therein set forth.

Maureen Canesi

Notary Public

My Commission Expires:

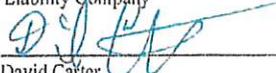
6/6/2025



MAUREEN CANESI  
NOTARY PUBLIC  
Commonwealth of Massachusetts  
My Commission Expires  
June 6, 2025

LICENSEE

BARBERRY HOMES, LLC, a Massachusetts  
Limited Liability Company

By: 

Name: David Carter

Its: Manager

Date: 3/6/20

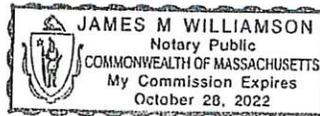
COMMONWEALTH OF MASSACHUSETTS

Middlesex, SS  
MARCH 6  
January 2020

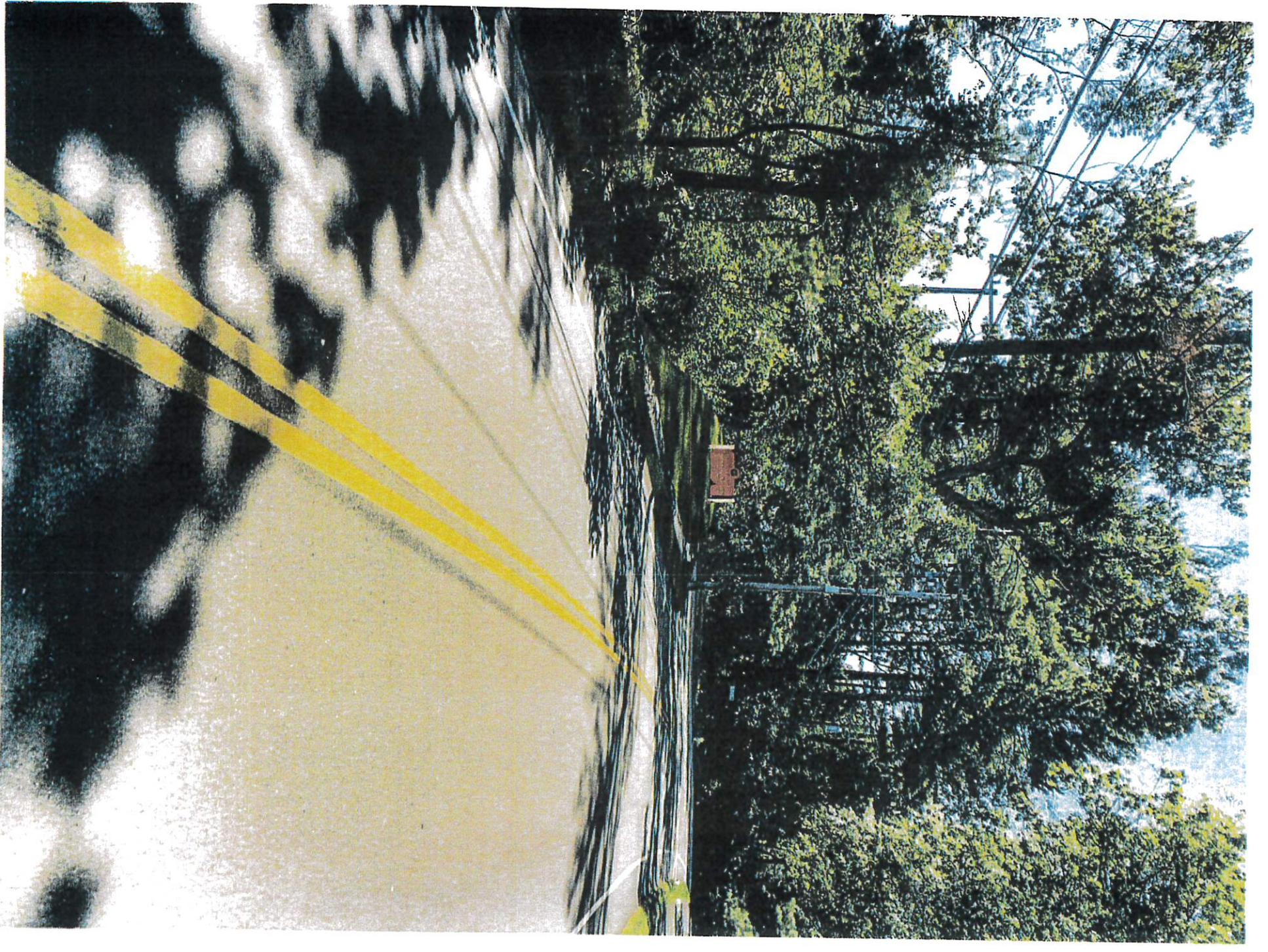
I, the undersigned a Notary Public in and for the County and State aforesaid, DO HEREBY CERTIFY, that the above named DAVID CARTER, being the MANAGER of BARBERRY HOMES LLC, personally known to me to be the same person whose name is subscribed to the foregoing instrument as such DAVID CARTER appeared before me this day in person and acknowledged that he/she signed and delivered the said instrument as his/her own free and voluntary act and as the free and voluntary act of said corporation for the uses and purposes therein set forth.

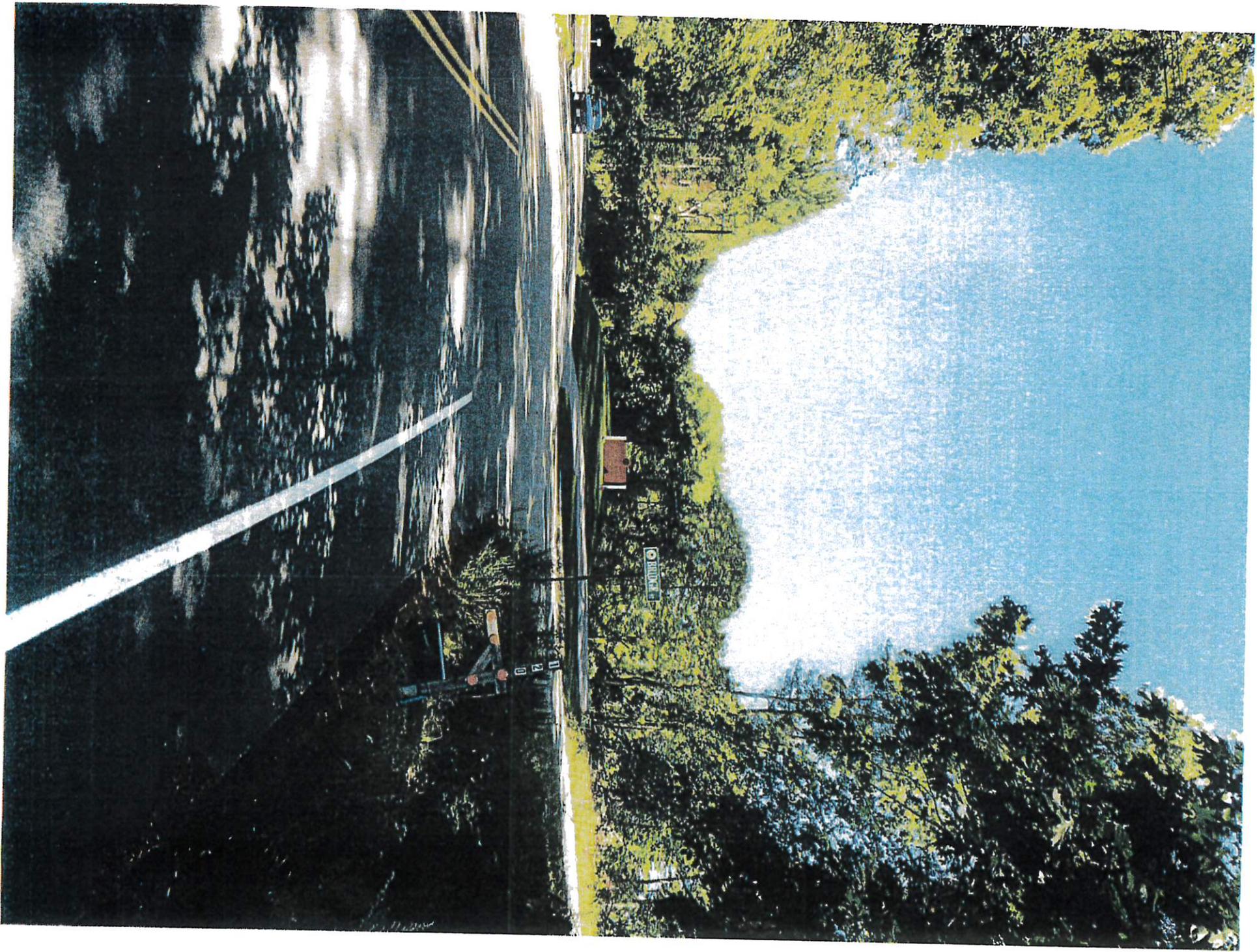


Notary Public  
My Commission Expires:









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CLIENT



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PROJECT

ANTHOLOGY OF MILLIS

125 DOVER RD MILLIS, MA 02054

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CREATED: 05-04-2022 | PROJECT #: IC-1021 | WORK ORDER #: 2221087

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**Hardman Signs**

**ARCHITECTURAL SIGNAGE & GRAPHICS**

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REP: ITZY CARDENAS | DESIGNER: CHRISTINE CLAY

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INSTALL LOCATION

OPTION 1



APPROVED  APPROVED AS NOTED  REVISE & RESUBMIT  REJECTED

SIGNATURE: \_\_\_\_\_

PROJECT FILENAME: ANTHOLOGY OF MILLIS 2221087

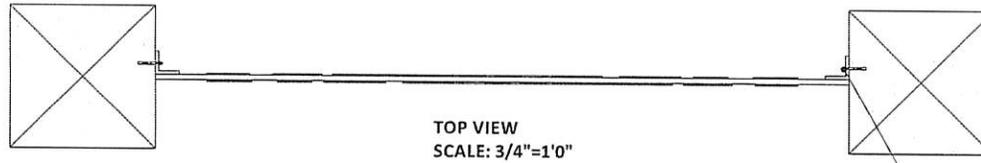
SIGN TYPE: MNID | MAIN ID SIGN

**OPTION 1**

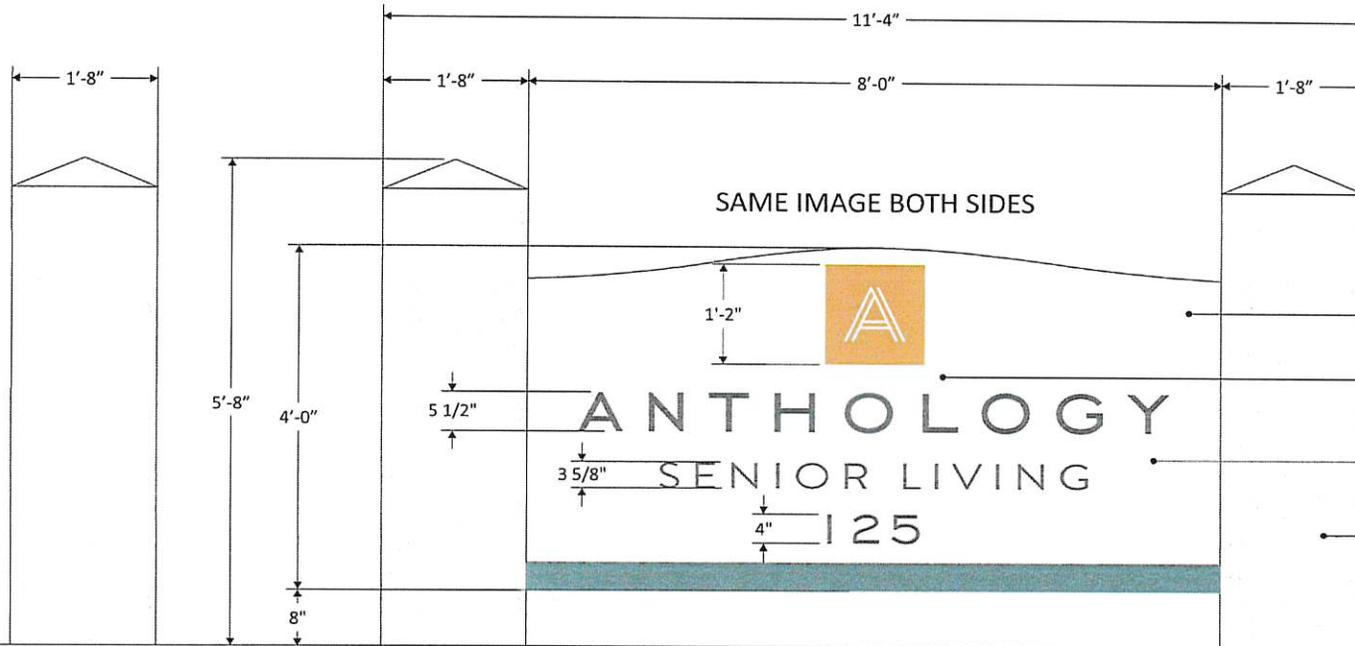
**QTY. 1 DOUBLE FACE**

DETAILS FORTHCOMING

TOTAL SIGN AREA: 64.22 SQ. FT.



MOUNTED BRACKETS ON ONE SIDE  
PAINTED TO MATCH FACE [P4,P5]  
BOLTED TO COLUMNS



END VIEW  
SCALE: 3/4"=1'0"

FRONT VIEW  
SCALE: 3/4"=1'0"

- APPROVED
- APPROVED AS NOTED
- REVISE & RESUBMIT
- REJECTED

SIGNATURE: \_\_\_\_\_

PROJECT FILENAME: ANTHOLOGY OF MILLIS 2221087

INSTALL LOCATION

OPTION 2



APPROVED  APPROVED AS NOTED  REVISE & RESUBMIT  REJECTED

SIGNATURE: \_\_\_\_\_

PROJECT FILENAME: ANTHOLOGY OF MILLIS 2221087

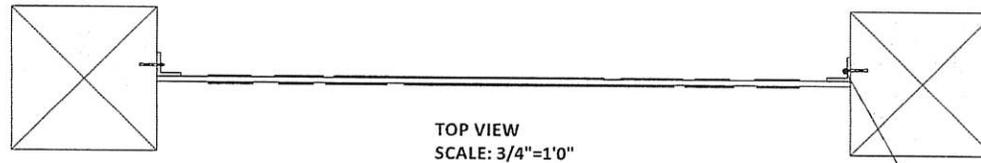
SIGN TYPE: MNID | MAIN ID SIGN

OPTION 2

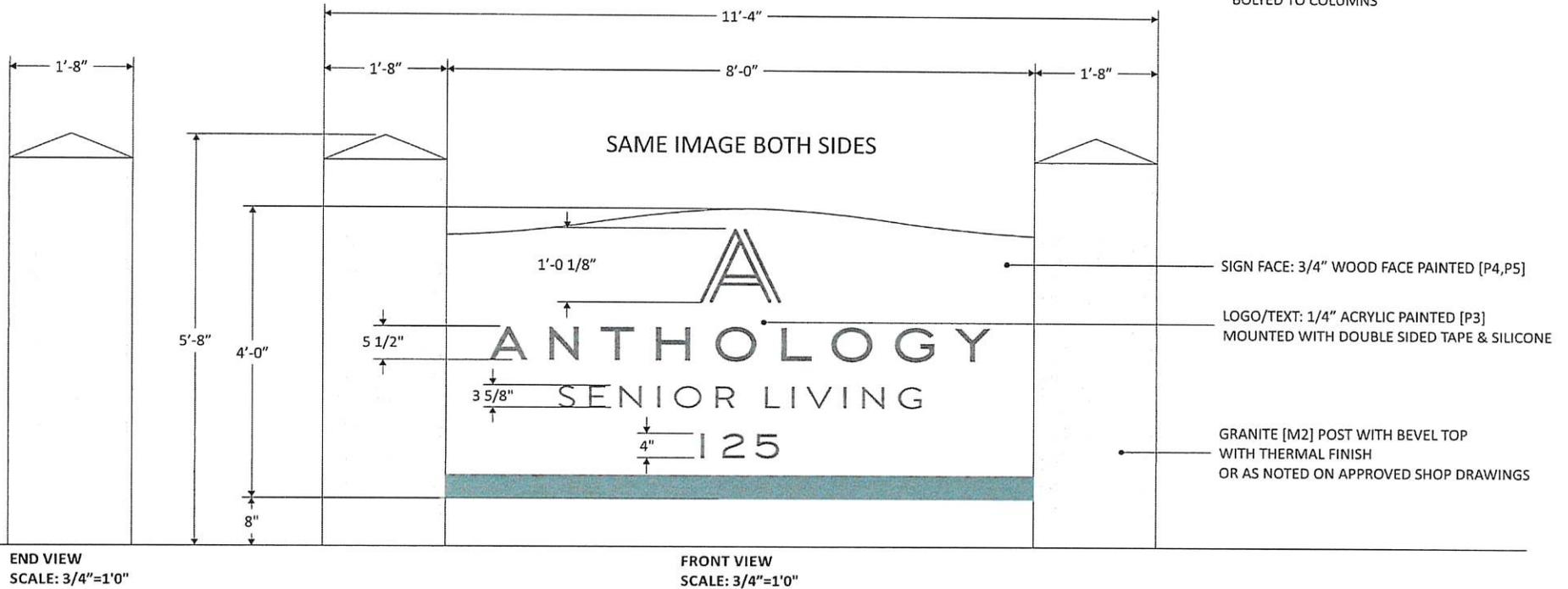
**QTY. 1 DOUBLE FACE**

DETAILS FORTHCOMING

TOTAL SIGN AREA: 64.22 SQ. FT.



MOUNTED BRACKETS ON ONE SIDE  
PAINTED TO MATCH FACE [P4,P5]  
BOLTED TO COLUMNS



APPROVED  APPROVED AS NOTED  REVISE & RESUBMIT  REJECTED

SIGNATURE: \_\_\_\_\_

PROJECT FILENAME: ANTHOLOGY OF MILLIS 2221087

THESE SIGN DESIGNS ARE THE SOLE PROPERTY OF HARMONY SIGNS AND MAY NOT BE USED FOR BIDDING PURPOSES. THE OWNERSHIP OF THESE DESIGNS WILL BE TRANSFERRED TO THE LISTED CLIENT BY THE EVENT THAT SIGNS ARE PURCHASED FROM HARMONY SIGNS. IF THE ARTWORK IS USED WITHOUT CONSENT, YOU WILL BE INVOICED FOR THE DESIGN FEE (\$2,500.00 MINIMUM).

REV. DATE: 5/11/2022

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Discuss Board/Committee Liaison Appointments

**Karen Bouret DeMarzo**

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**From:** Karen Bouret DeMarzo  
**Sent:** Wednesday, June 1, 2022 7:26 PM  
**To:** Erin T. Underhill; Craig Schultze; Ellen Rosenfeld  
**Cc:** Mike Guzinski  
**Subject:** Select Board Liaison Appointments for FY23

There is an item on Monday's agenda to discuss and vote on the committee liaison appointments for the three of you for the next year. Please note that Capital Planning, CPC and PBC are all full members, which means they are VOTING members. All other liaison appointments are non-voting members.

Here is the current list:

- Cable TV Advisory Committee – Schultze
- Economic Development Committee - Schultze
- Energy Committee - Jurmain
- Norfolk County Advisory Board Designee - Schultze
- Permanent Building Committee (PBC) - Schultze
- Capital Planning Advisory Committee - Underhill
- Cemetery Committee - Underhill
- Community Preservation Committee (CPC) - Underhill
- Local Emergency Planning Committee – Underhill

Also, Erin has been the non-official liaison to the School Committee.

(CRPCD)

+ Pete to Charles River Pollution Control District meeting

I thought Pete was on more than one committee but that's not what I have listed. If someone knows otherwise please let me know!

Thanks,

*Karen Bouret DeMarzo*  
Operations Support Manager  
Town of Millis  
900 Main Street  
Millis, MA 02054  
508.376.7041

*When writing or responding, please remember that the Secretary of State's Office has determined that email is a public record.*

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Senior Center Programming Committee Discussion